

OWNERS ACKNOWLEDGMENT

DEFERRAL OF DEVELOPMENT CHARGES UNTIL OCCUPANCY OF BUILDING

OWNERS INFORMATION	
Project Address	
Development Name and Phase⁽¹⁾ (If Applicable)	
Owner of Property (Print Legal Name(s))	
Owners Email	
Owners Phone Number	

⁽¹⁾ "If a development consists of two or more phases that will not be constructed concurrently and are anticipated to be completed in different years, each phase of the development is deemed to be a separate development..." (DCA s.26(1.2)).

DEVELOPMENT INFORMATION
TYPE OF DEVELOPMENT (CHECK ALL THAT APPLY) <input type="checkbox"/> Non-rental residential <input type="checkbox"/> Rental housing development ⁽²⁾ <input type="checkbox"/> Institutional
Is this development subject to a Section 27 Development Charge Deferral Agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No

⁽²⁾ (as defined in O. Reg. 82/98: a building/structure with four (4) or more dwelling units, all intended for use as rented residential premises).

TIMING OF DEVELOPMENT CHARGE PAYMENT
<input type="checkbox"/> Request Deferral: I/we elect to defer payment to the earlier date of the first occupancy of the building, or the issuance of an occupancy certificate, or;
<input type="checkbox"/> Request to Pay Now: I/we elect to pre-pay development charges now and request that an invoice for these Development Charges be issued to the email address provided above.

OWNER(S) ACKNOWLEDGEMENT

Review and acknowledge the following statements below and sign where indicated:

- ☐ I/We acknowledge that for eligible non-rental residential development, DCs are payable in full at occupancy (earlier of (i) issuance of an occupancy permit authorizing occupation, or (ii) the day any part of the building is first occupied).
- ☐ If any part of the building is permitted to be occupied without an occupancy permit, I/we will notify the Town in writing within five (5) business days; failing which, the development charge (and any applicable interest under the Act) is payable immediately.
- ☐ I/We acknowledge the Town may add unpaid development charges to the tax roll and collect them as taxes if not paid when due.
- ☐ I/We acknowledge that occupying a building without first requesting an occupancy inspection, and being granted an occupancy certificate, is an offence and may result in orders and/or prosecution.
- ☐ I/We understand a Town inspector/officer will conduct scheduled follow-up inspections to confirm that occupancy has not taken place without a required occupancy certificate being granted.
- ☐ I/We acknowledge that the Chief Building Official may **revoke the building permit** if construction has not seriously commenced within six (6) months of permit issuance or is substantially suspended for more than twelve (12) months and that no refund will be provided for any building permit fees.

SIGNATURES

I/We are the owner(s), or have the authority to bind the company or corporation which owns, the above noted property and acknowledge the above statements.

Print Name:	Signature:	Date:

FOR MUNICIPAL USE ONLY

Building Permit #:		BP Issuance Date:	
Planning File #:		Planning App Date:	
BB DC Rate at BP Issuance Date:		BB DC Rate at Planning App Date: (WITHOUT INTEREST)	
District DC Rate at BP Issuance Date:		District DC Rate at Planning App Date: (WITHOUT INTEREST)	